



United Way of Blair County
CRITICAL DATES

One-year applications will be accepted for the 2010/11 year.
No grant shall exceed \$100,000.

All applications are submitted to review teams exactly as they are received. The training and work sessions listed below are your opportunities to ask questions and review your application for completeness:

Pre-proposal Question and Answer Session: Wednesday, January 27, 2010 at 1p.m.
United Way of Blair County

Recommended for all agencies applying. Call or e-mail to indicate attendance.

General Outcome Measurement Training: Wednesday, February 3, 2010 at 1p.m.
United Way of Blair County

Open to all applicants, highly recommended for new or previously unfunded agencies. Call or e-mail to indicate attendance.

Proposal Work Session: Wednesday, February 17, 2010 9:30 a.m. - 3:30 p.m. by Appointment Only
United Way of Blair County

Open to any applicant that wishes a review.

Grant Deadline: Application (original and 10 copies of proposal, 1 copy of documentation) must be received at the United Way of Blair County by 4:00 p.m., Friday, March 12, 2010

All applications are provided to review teams exactly as they are submitted.

Grant Announcements: Mid-May 2010; Funding Period July 1, 2010 - June 30, 2011

United Way of Blair County
5414 Sixth Avenue
Altoona, PA 16602
Telephone: (814) 944-0884
E-mail: info@unitedwayofblaircounty.org



COMMUNITY PLAN

A blueprint for building a stronger, more caring Blair County.

United Way of Blair County

PLEASE NOTE: UNDERSTANDING IMPACT FUNDING: A COMMUNITY PLAN IS VITAL FOR SUCCESSFUL COMPLETION OF THIS APPLICATION. THIS DOCUMENT CAN BE FOUND AT WWW.UNITEDWAYOFBLAIRCOUNTY.ORG.

REQUEST FOR PROPOSALS INFORMATION PACKET

CONTENTS:

- ◆ COMMUNITY PLAN REQUEST COVER SHEET
- ◆ COMMUNITY PLAN REQUEST FORMAT
- ◆ FORM A: PROGRAM OUTCOMES LOGIC MODEL WORKSHEET
- ◆ FORM B: OUTCOME MEASUREMENT PLAN
- ◆ FORM C: PROPOSED PROGRAM BUDGET
- ◆ FORM D: PROPOSED PROGRAM BUDGET NARRATIVE

APPENDICES:

- APPENDIX 1: SUMMARY OF THE COMMUNITY PLAN
- APPENDIX 2: DEFINITIONS OF TERMS FOR MEASURING PROGRAM OUTCOMES
- APPENDIX 3: TIPS FOR SUBMITTING PROPOSALS
- APPENDIX 4: SAMPLE LOGIC MODELS
- APPENDIX 5: SUBMISSION CHECKLIST
- APPENDIX 6: ANTI-TERRORISM COMPLIANCE DOCUMENTATION

This Request for Proposals Information Packet is available on our web site at www.unitedwayofblaircounty.org or you may receive it on disc or via e-mail, by contacting United Way of Blair County at (814) 944-0884 or info@unitedwayofblaircounty.org.

Thank You!



United Way of Blair County
COVER SHEET

One-year grant for 2010/2011 Program Funding Consideration

Please complete a separate proposal for each program.

ORGANIZATION: _____

PROGRAM: _____

PROGRAM CONTACT NAME AND TITLE: _____

GRANT CONTACT NAME AND TITLE (IF DIFFERENT): _____

ORGANIZATION ADDRESS: _____

PHONE: _____ FAX: _____

CONTACT E-MAIL(S): _____

Focus Area under which this program falls :(check only one)

- Income Meeting Emergency Needs Education Health

Please identify the desired objective(s) in the Community Plan to which you are responding (see summary of the Community Plan, pages 13-15): _____

Grant request deadline: Proposals must be received at United Way of Blair County by March 12, 2010 at 4:00 p.m.

Community Impact Grant amount requested (not to exceed \$100,000): \$ _____

Submit Original and 10 Copies of Each Proposal—8 1/2" x 11" Page Size—3 Hole Punched
Double Spaced—10 Point Font—Narrative not to exceed 20 Pages
Attachments may be in excess of 20 page limit but must be relevant and referenced in narrative

Requests must be received by 4:00 p.m. on Friday, March 12, 2010—Mail or hand-deliver to:

United Way of Blair County
5414 Sixth Avenue, Ste. C
Altoona, PA 16602

Note: This submission was considered and approved by (both signatures are required):

Signatures: _____
Applicant Executive Director *Applicant President/Chair, Board of Directors*

Printed Name: Applicant Executive Director *Printed Name: Applicant President/Chair, Board of Directors*

Date: _____ Date: _____

This Request for Proposals Information Packet is available on our web site at www.unitedwayofblaircounty.org or you may receive it on disc or via e-mail, by contacting United Way of Blair County at (814) 944-0884 or info@unitedwayofblaircounty.org. Thank You!



GRANT REQUIREMENTS

Grant Review Committees will review each proposal based on information provided in five key areas:

- ◆ **Response to the United Way Impact Funding**
- ◆ **Program Explanation and Rationale**
- ◆ **Program Outcomes**
- ◆ **Program Service and Evaluation, and**
- ◆ **Program Financials**

Responses to each of these five (5) areas are scored for content and quality, to a maximum of 100 points.

It is expected that grantees will:

- Submit semi-annual reports – forms will be provided.
- If requested, speak at a business on behalf of UWBC.
- Identify United Way of Blair County as a partner of the funded program.
- Run an internal employee United Way campaign.
- Participate/cooperate with United Way Outreach activities as appropriate.



Please present the request in the following format, responding to each item completely

I. RESPONSE TO THE UNITED WAY IMPACT FUNDING (1/2 Page) 10 POINTS

- Identify the issue and strategy in the United Way Impact Funding: A Community Plan to which you are responding. (See summary of the Community Plan, Pages 13-15.) Explain why this program is best equipped or unique in addressing the strategy.

II. PROGRAM EXPLANATION AND RATIONALE 25 POINTS

10 POINTS

A. Program Description (1-2 Pages)

This section should provide a description of the program for which you are seeking support.

- In the first paragraph, provide a succinct summary of the program basics: **Who** (target audience), **What**, **When**, and **Where**.
- In the following 1-2 paragraphs, describe **How** the program actually works and your expected level of service (*i.e. number of participants, people served*) during the proposed grant year.
- Include in this section a description of any partnerships or collaborations that make this program possible.

10 POINTS

B. Program Goals and Rationale (Why) (1-2 Pages)

- Describe your agency mission and history in Blair County.
- Describe the goals of this program and the rationale upon which it operates.
- Describe how this program fits into your organization's overall mission and strategic plan.

5 POINTS

C. Program Status (1/2 Page)

- Is this request for an existing program, a new program, or for the expansion of an existing program?
- If new or an expansion, what is the rationale for beginning/expanding this program at this time?

III. PROGRAM OUTCOMES

30 POINTS

20 POINTS

A. Program Logic Model (1 Page)

- Include a completed program logic model illustrating the specific outcomes you plan to achieve.

Use Form A: Program Outcomes Logic Model Worksheet.

If you wish to include additional explanation about your logic model or its elements, please include a separate sheet and attach it to your logic model.

10 POINTS

B. Outcome Explanation (1 Page)

- Include a completed outcome measurement plan specifying the outcomes listed on Form A.

Use Form B: Outcome Measurement Plan

Attach a copy of any data collection tools that are or will be utilized to measure progress on program outcomes.

IV. PROGRAM SERVICE AND EVALUATION

10 POINTS

3 POINTS

A. Eligibility Criteria (1/2 Page)

- What are the eligibility criteria that a client must meet in order to participate in the program?
- Describe any circumstances where clients would be refused services.
- If the service exists, on average, how often does refusal of service occur?

7 POINTS

B. Program Evaluation (1/2 Page)

- Describe how this program currently evaluates or will evaluate:
 - Program Effectiveness (How does this relate to outcome measurement plan?)
 - Program Quality
 - Client Satisfaction

Please be as specific as possible, including frequency of evaluation.

- Attach a copy of the evaluation tool(s) being used by the program. Summarize if necessary. (2-3 pages).

V. PROGRAM FINANCIALS

25 POINTS

5 POINTS

A. Financial Request Rationale (1/2 Page)

- Explain why you need United Way of Blair County's investment for this program?
- What services does this investment make possible that would not otherwise happen?
- What would happen if you did not receive United Way funds?

Please be as specific as possible about the actual impact of a UWBC investment and if applicable, include a description of matching resources that you anticipate acquiring from other sources as a result of this investment.

15 POINTS

B. Proposed Program Budget And Budget Narrative

- Complete Form C: Proposed Program Budget (1 Page)
- Complete Form D: Proposed Program Budget Narrative (1½ Page)

5 POINTS

C. Supplementary/Sustaining Investments (1/2 Page)

- What other investments will be needed from your organization and others to make this program a reality, to expand its services, and/or to continue its existence beyond the grant period?
- Are the requested funds going to be used to leverage resources from another funding source? (Match Dollars)
- Please list all funding sources to which you are applying for this program. *Please include both financial and non-financial investments and resources.*

Form A: Program Outcomes Logic Model Worksheet



Organization: _____

Program: _____

Program Mission or Goal(s): _____

Brief Description of Program: _____

Note: Please refer to “Appendix 2: Definitions of Terms for Measuring Program Outcomes” for additional information.
 Sample Logic Model Worksheet on page 19-20

Inputs	Activities	Outputs	Initial Outcomes & Timeframes	Indicators & Targets for Initial Outcomes	Intermediate Outcomes & Timeframes	Indicators & Targets for Intermediate Outcomes	Longer-term Outcomes & Timeframes	Indicators & Targets for Longer-term Outcomes
Constraints on Inputs:								

Form B: Outcome Measurement Plan



INSTRUCTIONS: Copy the identified outcomes and indicators from “**Form A: Program Outcomes Logic Model Worksheet.**” Insure that each outcome is noted as an Initial, Intermediate, or Longer-term Outcome. Add more boxes if necessary. Please refer to “**Appendix 2: Definitions of Terms for Measuring Program Outcomes**” for additional information.

Attach a copy of any data collection tools that are or will be utilized to measure progress on program outcomes.

Outcome	Indicator	Data Source	Data Collection Method	Timeframe for Data Collection	Person(s) Responsible (with contact info.)

Form C: Proposed Program Budget

	CURRENT YEAR BUDGET	PROPOSED BUDGET GRANT YEAR	GRANT AMOUNT BUDGET
	Program Budget Only	Program Budget Only	Requested UW \$ Only
PROGRAM REVENUE			
Support from Organization			
Program Fees			
Membership Dues			
Legacies and Bequests			
Investment Income			
Sales of Materials			
Special Events			
Government-Federal			
Government-State			
Government-County			
Government-Municipality			
Grants (specify)			
Grant-United Way of Blair County			
Allocations-Other United Ways			
Misc. Revenue-Please list sources:			
TOTAL PROGRAM REVENUE			
PROGRAM OPERATING EXPENSES			
Salaries			
Employee Benefits			
Payroll Taxes, Etc.			
Professional Fees			
Supplies			
Telephone			
Postage			
Occupancy			
Equipment-Rental and Maintenance			
Printing/Publications			
Travel			
Professional Development			
Assistance to Individuals			
Membership Dues			
Share of Administrative Costs			
Misc./Capital Expenses—Please list if over \$500			
TOTAL OPERATING EXPENSES			
EXCESS (DEFICIT) REVENUE OVER TOTAL			

Form D: Proposed Program Budget Narrative

Category	Description of Budget Item (include formulas)	United Way Grant Request	Amount From Other Sources	Total Amount
Personnel				
				\$
				\$
				\$
Benefits				\$
				\$
				\$
				\$
Total Personnel		\$	\$	\$
Operating				
Occupancy				\$
Telephone				\$
Advertising				\$
Printing				\$
Postage				\$
Supplies				\$
Equipment (\$5000/less)				\$
Equipment (\$5000/over)				\$
Other Operating				
Travel				\$
Training				\$
Audit				\$
Facility Service Agreement				\$
Insurance				\$
Computer Services				\$
Contracted Services				\$
Other				\$

Category	Description of Budget Item (include formulas)	United Way Grant Request	Amount From Other Sources	Total Amount
				\$
				\$
				\$
				\$
Total Operating		\$	\$	\$
Indirect Costs				
Indirect Cost				\$
Total Indirect Cost		\$	\$	\$
Totals				
		\$	\$	\$



Summary of the United Way of Blair County Impact Funding: A Community Plan

Focus Area #1: Income, pages 6-7

ESSENTIAL ELEMENTS	ISSUE	OBJECTIVES	PAGE
Education and Training	Awareness	Increase public awareness and utilization of community/county resources for job training & education.	6
		Facilitate job training & education initiatives to match the economic vision current & future job trends of the county.	6
	Basic Budgeting Practices	Assure that all children and adults in Blair County are provided with basic budgeting courses.	6
	Renters Legal Rights	Assure Blair County residents will have access to education regarding renter's legal rights.	7

Focus Area #2: Meeting Emergency Needs, pages 8-10

ESSENTIAL ELEMENTS	ISSUE	OBJECTIVES	PAGE
Basic Needs	Lack of 24/7 emergency shelters and education on availability	Assure that Blair County will have a sufficient number of "accessible" emergency shelter beds 24/7 for men, women and children.	8
Access to Services	How to Access Emergency Services	Assure that all tiers of Blair County Agencies will be able to accurately refer clients to meet identified needs.	8
	Lack of a one-call information center (211)	Assure that all individuals have access to a one-call information center (211)	9
	Safe Shelter	Assure that runaway and/or homeless youth, or youth at risk due to family conflict, have access to the services and support they need.	9
Disaster/Emergency Services	Individuals with Special Needs	Assure that all people with special needs in Blair County will be able to be identified/notified in an emergency.	10
	Disaster Response	Assure that all people have access to food, shelter, and clothing in times of disaster.	10

Focus Area #3: Education, pages 11-14

ESSENTIAL ELEMENTS	ISSUE	OBJECTIVES	PAGE
An ongoing relationship with a caring adult/older youth that promotes healthy beliefs and standards	Mentoring	Increase number of children or youth that are matched with an appropriate mentor.	11
		Create and/or expand mentoring opportunities throughout Blair County.	11
Safe places and activities where young people can learn and grow	After-school Activities	Increase the number and variety of after-school programs and/or increase participation in after-school programs throughout Blair County. (Elementary to High School)	12
	Safe neighborhoods	Initiate and/or maintain programs and services that develop and sustain safe neighborhoods.	12
	Childcare	Increase the number of licensed, quality childcare slots throughout Blair County.	13
		Increase the number of children from low and moderate-income families who receive subsidized childcare.	13
Appropriate Life Skills	Life Skills	Support efforts to develop life skills of our children and youth in Blair County.	13
	Parenting and Relationship Skills	Increase measurable parenting skills through offering "best practice" parenting programs.	14
		Decrease the risk factors and increase the protective factors as described in Appendix C of the Blair County Youth Report (www.hso.blairco.org).	14
		Enhance the family's ability to support and nurture their members.	14

Focus Area #4: Health, pages 15-20

ESSENTIAL ELEMENTS	ISSUE	OBJECTIVES	PAGE
A safe, supportive and stable nurturing environment in which families can thrive and grow	Violence and abuse	Reduce the number of families in Blair County who are affected by violence and abuse.	15
	Lack of affordable, quality care for older adults	Increase family knowledge of how to choose adult care.	16
		Increase availability of affordable, quality care for older adults.	16
Physical, Mental and Emotional Health	Substance abuse	Reduce the incident rate of substance abuse in adults and youth in Blair County.	17
	Lack of available & affordable Physical, mental & dental care.	Increase the capacity of the free dental clinics to offer health services to persons of low income and who are under-insured.	18
		Increase the capacity of the free health clinics to offer health services to persons of low income and who are under-insured.	18
		Increase the availability of pharmaceuticals for persons who are unable to afford their prescriptions.	18
	Lack of awareness and availability of meal programs and food pantries.	Assure all residents of Blair County will have access to nutritious meals every day.	18
	Healthy Start	Increase programs that offer developmental screenings for all socio-economic levels.	19
		Develop healthy lifestyle programs, i.e. nutrition, exercise, recreation, cultural arts, etc.	19
		Increase access to dental care for children up to age 5.	19
Community Involvement and Social Interaction	Lack of opportunities for community involvement and social interaction.	Increase the number of opportunities for family social interaction.	20



United Way of Blair County
APPENDIX 2: DEFINITIONS OF TERMS FOR MEASURING
PROGRAM OUTCOMES*

- **Program Mission of Goals**—The overall purpose or desired effects of the program
- **Inputs**—The resources such as staff, facilities, volunteers and equipment that are dedicated to or are consumed by the program. Outside resources such as collaborations, service referral providers and community factors may be potential inputs. Also important are constraints on inputs such as laws, contract regulations, zoning requirements, etc. that may impact the use of inputs.
- **Activities**—The types of services the program provides—what the program does with the inputs to fulfill its mission. Examples of activities include: providing counseling to clients, providing training for clients, mentoring clients, providing meals, on-site support for clients, advocacy on client’s behalf, etc.
- **Outputs**—The direct products of program activities, usually measured in terms of the volume of work accomplished. For example, number of counseling sessions conducted, the number of classes taught, the number of participants served, etc. The time period these outputs represent should also be included (i.e. a calendar year, a school year, a session, etc).
- **Outcomes**—The benefits to program participants or changes in **Knowledge, Skill or Behavior** that participants experience during or as a result of participation in a program. Participant outcomes should logically link back to the activities of the program and flow from initial to intermediate to longer-term in nature.
- **Timeframe**—The anticipated or required length of time for the progress on or achievement of each identified outcome. This will vary from program to program and may occur over days, weeks, months and/or years.
- **Indicators**—The specific information that will be collected to track a program’s success towards an outcome. Indicators should be observable and measurable—what can be seen, touched, quantified—and demonstrates an outcome taking place. An indicator is **What** is being measured.
- **Data Source**—The location of the indicator information. Examples of a data source include the program’s records of other agencies’ records, specific individuals including participants, the general public, trained observers and/or mechanical measurements. A data source is **Where** the indicator information will be found.
- **Data Collection Method**—The specific method(s) that will be utilized to gather data on progress towards achieving outcomes. Data collection is **How** the specific information identified as indicators will be gathered—the method(s), tool(s) and processes. Data collection may include review of participant or program records, self-administered questionnaire, personal interview and/or rating by trained observer. Data collection instruments and procedures should be pre-tested with a sample prior to full implementation of the data collection process.
- **Target**—Numerical objectives for a program’s level of achievement on its outcomes. Programs usually set targets once some initial data has been collected and a baseline has been established.

**Adopted from Measuring Program Outcomes: A Practical Approach (1995), United Way of America
Please refer to Chapters 2-4 for additional information.*



1. **Take advantage of all training available.** Several opportunities are available to review your grant proposal. No information will be accepted after the deadline.
2. **Put your best foot forward.** It is our staff practice to give proposals to the Grant Review Teams exactly as they are submitted to us. A reminder that a computer spell check and grammar review is always helpful. Make sure that the writing flows smoothly and makes sense. Insure that all pages and related documents are included and are in the appropriate order.
3. **Write the proposal for the “new” reader.** When preparing a program proposal in response to an identified issue, area or strategy, write it as if you are talking with “the person on the street” who is totally unfamiliar with the program, its goals, services and other particulars.
4. **Respond to questions succinctly yet completely.** It is a difficult balance between too much and too little information. We recognize that each program is different and thus may have different needs for explanation and clarification, but recommend the following guidelines for average section length:

<u>Response to the United Way Impact:</u>	½ page
<u>Program Explanation and Rationale:</u>	
• Program Description	1-2 pages
• Program Goals and Rationale	1-2 pages
• Program Status	½ page
<u>Program Outcomes:</u>	
• Form A: Program Outcomes Problem Logic Worksheet	1 page
• Form B: Outcome Measurement Plan	1 page
<u>Program Service and Evaluation:</u>	
• Eligibility Criteria	½ page
• Program Evaluation	½ page
• Attach a copy of the evaluation tools being used by the program	2-3 pages
<u>Program Financial:</u>	
• Financial Request Rationale	½ page
• Form C: Proposed Program Budget	1 page
• Form D: Proposed Program Budget Narrative	1½ pages
• Supplemental/ Sustaining Investments	1 page

Proposal narratives should **not** exceed 20 pages in length, using a 10-point font and double-spaced. Attachments may be in excess of the 20 page limit, but must be relevant and referenced in the narrative. Extraneous information about the history of the organization, newspaper clippings, etc. should **not** be included.

5. **Coordinate preparation.** If more than one person is preparing the report, make sure they work closely together. (i.e. The Finance Dept. should prepare a budget that corresponds directly to the program plans and investment request described in the narrative by the Program Director.)

6. ***Recruit an independent reader.*** Ask someone who has not been working on the proposal to read it for you. Does the information provided give a complete picture of the program? Are all items answered completely? Does the reader come away with unanswered questions? Do the responses in the various sections complement and correspond to one another? Is there consistency of information throughout the proposal?
7. ***Treat each proposal as unique.*** If more than one proposal is being submitted by the same organization, please insure that each proposal is distinct and clearly reflective of that individual program. Be judicious with information that is “cut and pasted” from one proposal to another—it may detract from the readability and make it more difficult to distinguish the merits of one program from another.
8. ***Copying the proposals.*** We greatly appreciate your help in making 10 copies of the proposal and 3-hole punching them. In order to save paper, we would suggest that you copy your proposals back to back instead of single sided.
9. ***Create a “local” and complete logic model.*** The logic model should provide a complete one-page snapshot of a program and what it is attempting to achieve. Elements of the logic model should flow logically from left to right across the page. Outcomes should connect directly to the activities listed.

The logic model should reflect the current (or new) program about which a proposal is being made. While nationally identified outcomes and data can be helpful in developing a logic model, it is vitally important to focus on the local program

10. ***Attaching evaluation samples.*** Some programs require rather long evaluation tools. If your evaluation tool is more than 2-3 pages, please consider attaching a summary of the tool, the categories evaluated and a sample of one of the pages instead of the entire document.

We hope these suggestions will assist you in developing an effective proposal. For more information or should you have any additional questions, please call United Way of Blair County at (814) 944-0884.



SAMPLE FORM

United Way of Blair County APPENDIX 4: SAMPLE LOGIC MODEL

Form A: Program Outcomes Logic Model Worksheet

Organization: Agency Teen

Program: Teen Mother Parenting Education

Program Mission or Goal(s): To improve teen parenting skills and help babies develop appropriately

Brief Description of Program: Program provides parenting classes for teen mothers in local high schools.

Note: Please refer to “Appendix 2: Definitions of Terms for Measuring Program Outcomes” for additional information.

Inputs	Activities	Outputs	Initial Outcomes & Timeframe	Indicators & Targets for Initial Outcomes	Intermediate Outcomes & Timeframe	Indicators & Targets for Intermediate Outcomes	Longer-term Outcomes & Timeframe	Indicators & Targets Longer-term Outcomes
<p>Agency provides M.S.W. program manager, part-time R.N. instructor, nationally certified education manuals, videos, and other teaching tools.</p> <p>Agency and high school identify pregnant teens to participate in the program.</p>	<p>Program provides parenting classes on prenatal through infant nutrition, development, safety and caretaking delivered in high schools twice a week for one hour to teen mothers from 3 months prior to 1 yr. after delivery of child program.</p>	<p>Pregnant teens attend program</p>	<p>Outcome: Teens are knowledgeable of prenatal nutrition and health guidelines. Timeframe: Within one week of intake.</p>	<p>Indicator: Teens will design a weekly menu that meets 90% of RDA for pregnant women. Target: 75% of all teens served.</p>	<p>Outcome: Teens follow proper nutrition and health guidelines. Timeframe: Within six weeks of intake</p> <p>Outcome: Teens deliver healthy babies. Timeframe: Specific to individual based on due date.</p>	<p>Indicator: Teens will have a daily food intake that meets 80% of RDA for pregnant women. Target: 75% of all teens served.</p> <p>Indicator: Five minute Agpar score of 8 or above; normal post-natal course in the hospital, developmental assessment within normal limits at 3 months. Target: 85% of all teens served.</p>	<p>Outcome: Babies achieve appropriate developmental milestones. Timeframe: At 12 months of age.</p>	<p>Indicator: Non-referenced developmental screening results within normal limits across all domains. Target: 85% of all teens served.</p>
Continued on next page								

Constraints on Inputs: Lack of qualified staff Low numbers of pregnant teens								
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APPENDIX 5:

SUBMISSION CHECKLIST

- Original Proposal
- 10 Copies of Original Proposal

ADDITIONALLY ONE COPY OF THE FOLLOWING DOCUMENTS MUST BE SUBMITTED:

- 501(c) 3 Documentation
- Current list of Board of Directors
- Most recent Audit or Financial Statement
- Most recent 990
- Current Affirmative Action Statement
- Signed Anti-Terrorism Compliance Document

PLEASE NOTE: ALL REQUIRED DOCUMENTS MUST BE SUBMITTED.

All proposals must be received at the United Way of Blair County by 4:00 pm on Friday, March 12, 2010 – Mail or hand-deliver to:

United Way of Blair County
5414 Sixth Avenue, Suite C
Altoona, PA 16602



APPENDIX 6:

ANTI-TERRORISM COMPLIANCE MEASURES

In compliance with the USA PATRIOT ACT and other counterterrorism laws, the United Way of Blair County requires that each agency certify the following:

I hereby certify on behalf of _____ **[name of grantee]** that all United Way funds and donations will be used in compliance with all applicable anti-terrorist financing and asset control law, statutes and executive order.

Print Name: _____ Title: _____

Signature: _____ Date: _____